

# Retention and Classification Report

**Agency:** Weber County (Utah). Planning Commission (1302)

Weber County Planning Division  
2380 Washington Blvd., Suite 240  
Ogden, UT 84401

**Records Officer**

05322 Publications

**AGENCY:** Weber County (Utah). Planning Commission

**SERIES:** 5322

3

**TITLE:** Publications

**DATES:** 1946-

**ARRANGEMENT:** Chronological.

**DESCRIPTION:**

These are pamphlets, leaflets, studies, proposals and similar material printed by or for the county or any of its departments, subdivisions or programs, and made available to the public, or the last manuscript report if not published.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**AUTHORIZED:** 05/20/2003

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

Historical

Disposition based on the value of these records in documenting agency achievements, policies, procedures, and function.

**PRIMARY CLASSIFICATION:**

Public